



**2012 National Payroll Week
Educational Outreach and Community Service
Chapter Contest**

CHAPTER NAME:

SUBMITTED BY:

ENTRY QUESTIONS:

We strongly encourage you to be as detailed as possible in your descriptions and include photos taken at the events. Photos can be attached to the entry in JPEG format.

1. Please list the events to be included in this entry.
2. Who organized each event and helped make it a success? Please include planning and organizing details.
3. List the date, time, duration, and location of the event(s).
4. Please give a detailed summary and description the event(s). Please include why this event was chosen and how NPW was promoted.
5. Who attended this event and what was the total attendance? Please share quotes or comments.
6. List the ways you promoted this event. Please list newspaper names, dates, and TV/radio station call letters.
7. Describe why the NPW event(s) were a success and what goals were met.

Please submit in WORD or PDF format to chapterrelations@americianpayroll.org by **SEPTEMBER 21, 2012.**